



Enhancements & Mandatory changes

System wide

- **Dashboard** – My Favorites will display all saved reports correctly.

Finance

Accounts Payable

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- **Voucher:**
 - Overbudget highlighting on previously saved rows and a newly inserted row will now highlight only if needed. *It was adding double in some cases when it shouldn't have.* When retrieving a paid voucher to do an adjustment, the requester name is no longer cleared. When returning back from the adjustment screen, the rows will be disabled so changes cannot accidentally be made there. *Click on the white Sequence number that needs to be adjusted next, which will highlight in blue for easy reference.*
 - Payment Information now had company from the box. Font sizes should be more consistent with the window.
 - Purchase order transfer will autosave the voucher when OK is clicked (and there are no errors).
 - Able to use the Ctrl+T function when transferring from a PO to a Voucher.
 - **Remit to:** Vendor Alternate Location Search has been updated to include searchable fields.
- **Import Voucher** – Added a second layout option A for BMO bank.
- **Manual Payment** - The Payment Type will default to check and is no longer visible in this window.
- **Payment Generation:** When the check date is changed, the period is automatically updated to match the check date.

Accounts Receivable

- **Deposit Control/Receipt Entry** - The Deposit Control has been updated to allow user to use the Shift key to lock multiple deposit at the same time.
- **Import Receipt**- Search has been updated to include searchable fields.
- **Invoice** – Able to use Ctrl+L function on the Batch field. When emailing an invoice, you cannot go back to the main invoice window unless the email one is closed. Either Send, Cancel or X out of the window to go back.

Reports

- **Invoice Printing**-when printing a messagebox will open. Clicking yes, everything printed ok, will set the print flag. No or exiting the message will not.

Budgets

Reports

- **Budget Workpapers** – Added an error message to the Process Control messages if trying to copy a budget with an account code already used: "Check if any of these records were previously copied to this budget."



General Ledger-Fin

- **Journal Entry**
 - Changes made to prevent an error while entering a large journal entry due to it erroring and not assigning the correct JE number in the first place. It will now go back to 99999999 if it cannot save successfully so the users know.
 - No longer will receive an error if opening a future calendar while creating a journal entry.
 - Batch typed in has to be setup for JE or it will trigger an error.

Purchase Orders

- **Requisitions and Purchase Orders:** Districts unable to apply Amazon discounts/coupons. See this link to view some of the restrictions when using the punchout system from Amazon. For example, if they use a shared payment method, then it won't allow using coupons to orders. See link for more details: <https://www.amazon.com/gp/help/customer/display.html?nodeId=GB6U6QY6SL6VPNSP>

Payroll

Employee Setup

- **Paycheck Data – Taxes** tab- Added programming for Nebraska. Reprogrammed for new Iowa withholding. If W4 form from 2024, then ok – if earlier need a new w4 from the employee.

Payroll Processing

- **Calculate Payroll** – Added Nebraska withholding logic and reworked Iowa withholding.
- **Timecard Master** – Reimbursements submitted > 60 days are no longer automatically setting to taxable. If a reimbursement is deleted in the timecard window, it will automatically set the reimbursement to denied to keep the audit trail intact. It will also trigger a notification to the eR dashboard telling the employee it was denied by payroll. *(When they are saved to a calendar the normal dashboard notification is that it is scheduled to be paid in the calendar with check date X.)*
- **Print Direct Deposit Notices** – removed TimeOff headings for columns that no longer display.
- **Print Checks** – removed TimeOff headings for columns that no longer display.

General Ledger-Pay

- **Create GL Entries** – was not splitting out distribution percents for account codes if only dockpay codes used and overall code was negative.

TimeOff Setup

- **Setup TimeOff Plans** - A "Transfer Balance" reason with an accrual type be added to all existing TimeOff Plans as well as when new plans are built. This reason would accrue units, but NOT count toward the Accrual Limit.

TimeOff Processing

- **TimeOff Activity-One Employee** - Allow the new Transfer Balance reason to be use as a positive or negative.
- **TimeOff Activity-Multiple Employees** - Allow the new Transfer Balance reason to be use as a positive or negative.



Agency

Quarterly

- **Form 941 Calculate and Print** – added new 941 form from IRS for March 2025.

Reports

- **MN Quarterly UI Detail** – was updated to show conversion total paycode hours correctly. Added the column for conversion for reference so it matches the Create MN Quarterly UI File – Detail section.
- **MN Quarterly UI Detail** – was updated to show conversion total paycode hours correctly.

ACA Form 1094/1095 Reporting

- **Covered Individual Import** – Fixed HRA-WEX to match new file layout they sent this year.

HR

SMART Communications

Setup Workflows – TimeTrack- employees that have been stopped will no longer receive emails.

TimeTracker

TimeTracker Processing

- **TimeTracker Third Party Import** – Editors are now being set on imported rows correctly.

TimeTracker Setup

Holiday job has been changed if an employee is overridden, still follow the employee group if one is there.

- **Setup TimeTracker Locations** - The resync locations has been changed to not add additional approvers or editors to rows that are fully approved, but not processed yet. Editors will now update on any rows they should see. *With this upgrade, we are automatically cleaning up bad data created in the past so SMART eR pages do not get confused.*

SMART eR

Browser versions supported (same as 24.3):

- **Firefox** – warn 126-127 to upgrade browser
Support versions 128+ (128 extended release, 130 current)
- **Google Chrome** - v125-27 warn to upgrade browser
Support versions 128+
- **Edge** - warn 124-127
Support Edge v128+
- **Safari**- Support versions 16 and up

My Pay

- **Pay Stub** – The timeoff headings have been removed for the columns that no longer display.
- **W4**- new IRS and MN form has been added for 2025.
- **View Hours- Timesheets**: an error message displays if a split segment overlaps when it should not.



My Requests

- **TimeOff Request** – Notifications are only being sent to the supervisors with notifications enabled and if they are in a role that includes TimeOff.
- **Reimbursement Entry** –
 - **Current tab:** Mileage on previous reimbursements that were copied, is now calculating for the rate in the new year it is copied to instead of the old value. Attachments are now optional if the receipt is not required.
 - **Past Reimbursement tab:** Denied reimbursements through both eR and Timecard master now immediately reflect as denied.
- **Order Requisitions** - The following message appears when periods have not been opened in Finance: Fiscal Year Maintenance is incomplete for the current year.

Responsibilities

Tax forms – W4

- **2025 W4 MN and IRS** - Added to print employee forms that may need to be physically sent in to MN or the IRS.

Approvals

TimeTracker notifications will only be sent depending on the roles assigned now. **Example:** *TT_Approver_HRS, but not TT_Approver_TO, then only hours emails will be sent.* Also, people in Setup Workflows that have been stopped will no longer receive emails.

- **View Hours – Supervisor – Individual tab:** The entry type field will refresh to match the opting the employee selected has.
- **View TimeOff Request - Supervisor-** View TimeOff Request is now filtering correctly for TT_Admin if Mine and All are selected.

Hours Reports

- **Import Hours Summary-** If hourly pay codes are not setup to generate a timecard, they will be excluded from this report as they will not be imported in the Timecard Import window.
- **Required Approvals** – Report has been updated to display missed punches.
- **Schedule Differences** – Fixed an issue where a person clocked in early and it wasn't flagging it as extra time.

TimeOff Reports

- **Requested TimeOff** – fixed the TimeOff Code(s) retrieval argument to pull correctly if used.

Recommended resolution for SMART: 1366 x 768